

SOLANO COMMUNITY COLLEGE CONSENT CALENDAR

Governing Board Meeting

June 1, 2011

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Independent Contractors

<u>Name</u>	<u>Assignment</u>	<u>Dates</u>	<u>Amount</u>
Green Education Program (Green Grant) <u>Betsy Julian, Responsible Manager</u>			
Brad Smith	Technical assistance & wind-turbine project management Funding through Green Grant	6/2/11 – 6/30/11	\$ 35.00 hour Not to exceed \$ 5,000.00
Anderson Trotter, Sr.	Outreach, marketing & counseling Funding through Green Grant	3/1/11 – 6/30/11	\$ 35.00 hour Not to exceed \$ 20,000.00

EMPLOYMENT 2011-2012

Regular Assignment

<u>Name</u>	<u>Position</u>	<u>Effective</u>
To be announced	Aeronautics Instructor	August 12, 2011

Short-term/Temporary/Substitute

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Amount</u>
Glenn Burgess	TEAS Testing Coordinator Nursing Enrollment Growth Grant	7/1/11 – 6/30/12	\$ 64.71 hour
Lori Converse	Substitute Children's Programs Assistant (as needed)	7/1/11 – 6/30/12	\$ 14.01 hour
John Jacques	Substitute Custodian (as needed)	7/1/11 – 6/30/12	\$ 12.20 hour

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REQUEST FOR REDUCED WORKLOAD

In accordance with section 10.2 of the CCA/CTA/NEA collective bargaining agreement, the following instructors are requesting a reduced workload for the 2011-12 academic year. The reduction is authorized under section 22713 of the California Education Code. The request for a reduced workload is recommended.

<u>Name</u>	<u>Position</u>	<u>Reduction</u>
Erma Moreno	Counselor	20% Reduction
Mary Gumlia	Counselor	10% Reduction



Solano Community College District Tentative 2011-12 District Budgets

Governing Board Study Session
June 1, 2011

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4000 Suisun Valley Road, Fairfield, California 94534
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Jowel C. Laguerre, Ph.D.
Superintendent-President

SOLANO COMMUNITY COLLEGE DISTRICT

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Thomas Watkins, President, Academic Senate

Report prepared by Yulian Ligioso, Vice President, Finance & Administration
Susan Foft, Director, Fiscal Services
Judy Yu, Accounting Manager, Fiscal Services
Judy Anderson, Executive Assistant, Finance & Administration



Mission: Solano Community College prepares a diverse student population to participate successfully in today's local and global communities.

Vision: Solano Community College will be a recognized leader in educational excellence – *transforming students' lives.*

Strategic Goals:

- Goal 1: Foster Excellence in Learning
- Goal 2: Maximize Student Access and Success
- Goal 3: Strengthen Community Connections
- Goal 4: Optimize Resources

Guiding Principles and Priorities for Budget Development

- Reflect values of the institutional goals and the Educational Master Plan and Facilities Master Plan
- Promote offerings that emphasize career technical education, transfer and basic skills
- Maintain well-balanced offerings and student support services that are responsive to community needs and ensure timely and successful completion of students' educational goals
- Achieve enrollment targets for maximum funding/resources
- Sustain adequate reserves to meet District obligations and cash flow
- Optimize college resources via re-organizing and consolidating programs and services to increase efficiencies and cost savings

Summary of May Revision

On Monday, May 16th Governor Brown released the annual May Revision and relative to the budget proposal issued in January, the news is largely positive. The Department of Finance has identified an increase in revenue of \$6.6 billion covering the 2010-11 and 2011-12 years. Combined with the significant legislative actions taken in March, the scope of the budget gap identified by the Governor has been reduced from \$26.6 billion to \$10.8 billion.

- - 26.6 Billion gap identified in January
- +14.0 Billion in cuts and other solutions approved in March
- - 0.6 Billion in erosions of March package (due to implementation delays)
- - 1.0 Billion due to Proposition 10 litigation
- + 6.6 Billion in general fund revenues identified in May Revision
- - 2.0 Billion in new costs
- - 1.2 Billion for a budget reserve
- = \$10.8 Billion

The May Revision proposes to keep most of the actions taken on the California Community College budget earlier in the year intact (a \$400 million base reduction plus an increase of fees of \$10 per unit) while using the new revenues to buy back \$350 million in inter-year deferrals. This proposal would reduce deferrals from \$961 million to \$611 million.

The May Revision also identifies \$57 million in increased current year property tax revenues without making a corresponding reduction in our General Fund appropriation, which should help mitigate a deficit in 2010-11 apportionments.

Notably, there is no proposal for census reform or for any other significant policy change.

In the event tax extensions are not approved, the May Revision summary speaks in broad terms about reductions to education (additional \$500 million in cuts to each of UC and CSU and a \$5 billion cut to Proposition 98), though the Governor chose not to specify how these reductions would be taken.

2011-12 Major Revenue Assumptions

- State General Apportionment revenues are based on the 2010-11 First Principal Apportionment (P1), which include a net workload restoration for 2010-11 of approximately \$840,000.
- State General Apportionment revenues also include an approximate \$6.8 million reduction as a result of the proposed 2011-12 State Budget Proposal, assuming an All-Cuts Scenario. FABPAC (Financial and Budget Planning Advisory Council) recommended at its April 6 meeting, that the college move forward with the All-Cuts Scenario for budget planning purposes.

Base Apportionment Components	
Property Taxes	\$8,625,439
Enrollment Fees	3,602,569
State Apportionment	28,812,901
Total	\$41,040,909

- The budget is based on a funded FTES base of 7,651 after estimated workload reduction of nearly 17%.

Full-Time Equivalent Students (FTES)		
2010-11	Base FTES	8,955
2010-11	Workload Restoration	274
2010-11	Funded FTES	9,229
2011-12	Workload Reduction	(1,578)
2011-12	Rebenched FTES	7,651

- Enrollment fees are \$36 per unit.
- Bookstore outsourcing is being reviewed and incremental revenues of \$135,000 are included.
- For purposes of the Tentative Budget State Categorical Program funding is budgeted at the 2010-11 levels, less one-time and carryover funds.

2011-12 Major Expenditure Assumptions

- Step and column adjustments for all qualifying employees of \$346,624
- Salary increases of 1% for SCFA, CSEA, ALG (Administrative Leadership Group) amount to \$282,108
- Increase of \$837,010 for health and welfare benefits
- Increase of \$206,309 for PERS
- ALG has made the following concessions totaling \$228,140:
 - forego the 1% salary increase
 - suspend step & column movement
 - agree to eight furlough days
- Recruitment of two faculty positions: aeronautics and welding at \$127,596
- Property and liability insurance of \$419,362
- Retiree benefits are budgeted at \$123,000 and are transferred into an irrevocable trust, set up with the Community College League's Retiree Health Benefits JPA in which Solano College is a member district

The District has aggressively pursued several expense reduction strategies over the past year, continuing into 2011-12, with a projected annual savings of \$2,893,962. The college eliminated approximately 9% or 285 course sections of its offerings, realizing savings from adjunct professor salaries. Academic Affairs further implemented a re-organization, merging six instructional divisions into four schools, and reduced faculty release time. Additional savings are anticipated as a result of spending freezes in supplies, other operating expenditures, such as consulting, travel, printing, postage and others, and equipment accounts, as well as expenditure transfers to categorical grants.

The College is also planning to realign categorical spending to be in line with certified funding.

Major Assumptions – Changes Between Two Budget Fiscal Years

Adjustments to Budgets:		Revenue	Expenditures
2011-12 Tentative Budget			
Revenues			
	Bookstore Outsourcing	\$135,000	
	Apportionment Reduction (All-Cuts Scenario)	<u>(6,815,000)</u>	
		<u>(\$6,680,000)</u>	
Expenditures			
	1% Salary Increase		\$282,108
	Health Benefits increase		\$837,010
	PERS		\$206,309
	Step & Column		\$346,624
	Full-Time Faculty Hires		\$127,596
	Property & Liability Insurance		\$419,362
	Retiree Health Benefits (OPEB) Set-Aside		\$123,000
			<u>\$2,342,009</u>
	<u>Administrative Reductions:</u>		
	Class Schedules-285 Sections		(\$997,500)
	Academic Re-Org		(\$414,000)
	Release Time (3 FTE)		(\$115,000)
	Reduction in Force (Academic & Student Affairs, Reprographics)		(\$175,993)
	Other Operating Expenditures by Approximately 17.5%		(\$748,000)
	Supplies by 15%		(\$132,689)
	Equipment Purchases by 15%		(\$35,780)
	Financial/Special Consultants		(\$275,000)
			<u>(\$2,893,962)</u>
	Net Change in Revenues & Expenditures Between 2010-11 and 2011-12		<u>(\$6,128,047)</u>

Tentative 2011-12 General Fund Budgets – Unrestricted and Restricted

	Current Year Budget			Tentative Budget		
	2010-11			2011-12		
	Unrestricted	Restricted	Combined	Unrestricted	Restricted	Combined
Revenue						
Federal Revenue	0	780,700	780,700	0	415,000	415,000
State Revenue	34,220,153	2,248,557	36,468,710	30,101,901	1,908,422	32,010,323
Local Revenue	15,588,954	544,774	16,133,728	13,288,008	530,000	13,818,008
Other Revenue	0	3,258	3,258	85,000	0	85,000
Total Revenue	49,809,107	3,577,289	53,386,396	43,474,909	2,853,422	46,328,331
Expenditures						
Academic Salaries	20,161,973	279,407	20,441,380	19,169,006	291,354	19,460,360
Classified Salaries	9,804,067	1,194,941	10,999,008	9,114,258	1,262,733	10,376,991
Employee Benefits	12,197,793	543,257	12,741,050	11,325,141	592,051	11,917,192
Supplies and Materials	1,134,590	447,846	1,582,436	1,078,121	320,506	1,398,627
Other Operating Exp and Services	6,681,209	474,015	7,155,224	7,966,559	417,509	8,384,068
Capital Outlay	288,534	424,692	713,226	296,938	377,086	674,024
Other Outgo 7xxx		213,131	213,131		359,929	359,929
Additional Reductions Needed	0	0	0	(2,145,294)	(767,746)	(2,913,040)
Total Expenditures	50,268,166	3,577,289	53,845,455	46,804,729	2,853,422	49,658,151
Net (Decrease) in Fund Balance	(459,059)	0	(459,059)	(3,329,820)	0	(3,329,820)
Estimated Beginning Balance	3,162,710	0	3,162,710	5,670,055	0	5,670,055
Ending Balance	2,703,651	0	2,703,651	2,340,235	0	2,340,235
5% Reserve Balance	2,513,408	0	2,513,408	2,340,235	0	2,340,235
Undesignated Reserve Balance	190,243	0	190,243	0	0	0